

Miller-Marley Student Attire Guidelines - Severe Weather Policy - Billing Procedure

General Student Attire Guidelines

In order to present a professional image, students should come to class dressed in the proper dance attire:

- Please do not wear street clothes to dance class.
 - Students should appear neat and well groomed.
 - Girls should have hair neatly combed and pulled back away from the face.
 - Girl's hair must be worn in a bun for all ballet classes.
 - All dance bags, shoes, water bottles and miscellaneous apparel must be labeled with the student's name.
 - Please note that preferences as to specific shoes and clothing may vary among the instructors. Check the list below to determine if your child's instructor has certain requirements pertaining to attire.
 - Bracelets, necklaces, watches, elastic around the wrist or any accessories other than those listed are prohibited.
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Ballet Classes

Instructors: Laura Branson and Hilary Brown

Levels 1-3 / Girls / All ages / Adults

pink ballet shoes

black leotard and pink tights

Cover-ups permissible for adults

Hair pulled back in a neat bun.

Levels 1-3 / Boys / All ages / Adults

black ballet shoes

black shorts (above the knee) or black tights/boy's dance belt

white fitted t-shirt

Instructor: Christopher Barksdale and Laura Branson

Please Note: Skirts are not allowed in levels 4 and 5.

Levels 4-8 / Girls / All ages

pink ballet shoes

pink tights to be worn under leotard

Leotard Colors:

Ballet 4: Light Blue

Ballet 5: Dark Purple

Ballet 6: Navy Blue

Ballet 7: Rose

Ballet 8: Hunter Green

MMYB: Teal Blue

Levels 4-8 / Boys / All ages

black ballet shoes

white fitted t-shirt

black tights (no exceptions)

boy's dance belt

Lyrical Jazz (All Levels)

Instructor: Tara Wells

Girls / All ages

tan *Foot Undies* or bare feet

leotard (any style/color)

tights or black jazz pants

Boys / All ages

tan *Foot Undies* or bare feet

t-shirt

black jazz pants or sweats, dance shorts

Hip-Hop (All Levels)

Please note: Ballet clothes are not appropriate for Hip-Hop classes.

Instructor: Tara Wells

Girls and Boys / All ages

flat-sole tennis shoes, any color (example: Converse)

loose, comfortable clothing

Jazz Classes

Includes: Broadway Jazz, Leaps & Turns

Jazz Levels 1-3

Instructors: Brian McGinness, Annie Paglusch

Girls

tan, split-sole, slip-on Jazz Oxfords
leotard, any color/style
tights or black jazz pants (not too long)
boy cut "spankie" dance shorts

Boys

black, split-sole, slip-on Jazz Oxfords
t-shirt
black jazz pants or sweats, shorts (Above the knee)
boy's dance belt

Jazz Levels 4 and Up

Instructors: Beth Johnston, Ann McCroskey, Tara Wells

Please Note: Beth Johnston prefers tan, slip-on Jazz shoes or socks. Pedinis ok in Ann's classes only.

Girls

tan, split-sole, slip-on Jazz Oxfords
leotard, any color/style
tights or
boy cut "spankie" dance shorts
No sweats

Boys

black, split-sole, slip-on Jazz Oxfords
t-shirt
black jazz pants or sweats, shorts (Above the knee)
boy's dance belt

Pilates Mat Classes

Instructor: Hilary Brown

Girls and Boys / Adults

bare feet, loose, comfortable clothing

Tap Classes

Please Note: All classes are required to wear tan low heel tap shoes to class.

Tan tap shoes will be required for the Dance Showcase.

Levels 1-3

Instructor: Jill Hochman

Please Note: Ms. Jill requests purchasing the *Bloch* brand tap shoe in the color and style listed below.

Girls

tan, leather, full-sole Jazz Tap Oxfords
leotard, any style/color
tights or jazz pants (not too long)
or dance shorts

Boys

black, leather, full-sole Jazz Tap Oxfords
t-shirt
black jazz pants (not too long)
or sweats, shorts (Above the knee)

Levels 4 and Up

Instructor: Shirley Marley

Girls

tan, leather, full-sole Jazz Tap Oxfords
leotard, any style/color
tights
jazz pants or dance shorts

Boys

black, leather, full-sole Jazz Tap Oxfords
t-shirt
black jazz pants or sweats, shorts (Above the knee)

Levels 7, 8 & 9: tan character taps or tan tap oxfords

Combo Classes

Includes: Preschool 1 and 2, Kindergarten, Combo 1

Instructors: Jill Hochman, Beth Johnston, Ann McCroskey

Through experience we have found that the simpler the child is dressed, the better he/she will perform in dance class. Please adhere to the following guidelines for the proper dance attire and set your child up for success.

- Dress-up clothes, tu-tus and long skirts are not permitted. These are considered “costumes” and not the proper dance attire for the Combo Classes.
- Jewelry of any kind is not permitted nor are head ornaments that will interfere with movement. Children will be asked to remove any and all accessories that pose a distraction to them.
- Girls are permitted to wear skirts with elastic waistbands that are no longer than 2-3 inches below the buttocks. Long skirts and tu-tus are not permitted. Leotards that come with an attached skirt are usually acceptable if the skirt is not too long.
- Jazz pants for girls and boys are not permitted. They are often too long and a tripping hazard.
- Tights are to be worn with the leotard. Socks also are permitted. To prevent blisters, please do not wear tap shoes with bare feet.
- Please purchase only the shoes that are described in the next section. Do not substitute slip-on bed slippers for ballet shoes. Please remove the bows/ties from girl’s tap shoes and replace with elastic tap shoe holders that can be purchased at dance supply stores.
- Please check periodically to make sure that your child’s shoes are not too small.

Girls

black, “Mary-Jane” style tap shoes
pink ballet shoes
leotard, any style/color
tights

Boys

black, full-sole Jazz Tap Oxfords
black, ballet shoes
t-shirt
shorts (Above the knee)

Combo 2 Classes

Instructor: Beth Johnston

Girls

tan, leather, full-sole, Jazz Tap Oxfords
tan, split-sole, slip-on Jazz Oxfords
leotard, any style/color
Black “spankie” boycut shorts

Boys

black, leather, full-sole Jazz Tap Oxfords
black, split-sole Jazz Oxfords
t-shirt
black jazz pants or sweats
Shorts (Above the knee)

Gentle Reminders

- **Please label all shoes and dance bags with your child’s first and last name. If your child’s shoes are lost, it is unlikely that they will be found unless they are labeled with the child’s first and last name.**
- **Please remember to bring your child’s dance bag each week. Our staff is not obligated to furnish your child with replacements.**

Miller-Marley Severe Weather Policy

The winter, spring and summer months pose the greatest danger for severe weather. During these times parents are advised to stay alert to current weather conditions by checking the television, radio or Internet for weather updates. This will enable parents or caregivers to respond quickly if severe weather is imminent. The studio recommends that each child (who is old enough) have his/her own cell phone. This is the child's primary link to his/her parents in the event of an emergency. In order for a child or a member of the staff to make immediate contact with a parent, it is imperative that all cell phones belonging to parents be turned on during the time that the child is at the studio. Those parents who have children of driving age, are encouraged to initiate a plan to follow in the event that the child is at the studio during a Severe Weather or Tornado Warning. The decision regarding the child's ability to drive home under these circumstances is at the sole discretion of his/her parents.

Spring and Summer Severe Weather

In the event that a Tornado Warning is issued, the studio will close immediately. This does not include a Tornado Watch, under which conditions the studio will remain open. Under the following Weather Advisories the studio will remain open, but will be on the alert for changing weather conditions:

- Tornado Watch / Severe Weather Watch / Severe Thunderstorm Watch / Flash Flood Watch
- Severe Weather Warning / Severe Thunderstorm Warning / Flash Flood Warning / Severe Heat Warning

In the event that a Tornado Warning is issued, the studio will close immediately and the following precautions will be taken to ensure the safety of the students.

Students will be escorted to the following areas to take cover:

- The back rooms of Studio 3 and Studio 4
- The back area of Studio 2
- The back storeroom and lounge area of Studio 5

Once a Tornado Warning has been issued, parents are strongly encouraged to pick up their children (from the studio) as soon as possible by going to the designated areas as described above. If at such time driving conditions are so hazardous as to pose a risk to the parent(s), those children who have not been picked up will remain in the designated areas until the all clear is announced and the roads are safe. After the majority of the students have been picked up, the remaining children will be transported to Shirley Marley's home (located within two blocks of the studio) where, if necessary, they will take cover in Shirley's basement. A note to this effect and directions to Shirley's home will be posted on the door to the office at the studio.

Winter Severe Weather

In the event of inclement weather, Miller-Marley will follow the Blue Valley School District schedule with regard to school closings. If the Blue Valley schools are closed due to inclement weather, the studio also will be closed. If the Blue Valley School District cancel after school activities Miller-Marley will cancel as well, including weekends. Those who call the studio will hear a recorded message to this effect. If a Severe Weather Storm Warning bulletin is announced, the studio will close immediately. At that time, parents must make arrangements to pick up their children as soon as possible. During a Severe Weather Watch, the studio will remain open, but will stay alert to changing weather conditions. The Coterie Theatre, Voice and Piano lessons will be cancelled at the discretion of the individual teachers.

Billing

Miller-Marley does not send out monthly or quarterly statements. As a courtesy to our valued customers, the studio will give a full 30-day grace period before an account is considered late. After this time, the studio will send late statements, including late fees, to all customers whose accounts are in arrears. Tuition is paid according to the following schedule:

- September 1st - Fall Quarter Tuition is due in full.
 - December 1st - Winter Quarter Tuition is due in full.
 - March 1st - Spring Quarter Tuition is due in full.
 - June 1st - Summer Session Tuition is due in full.
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